

Lake City Council Proceedings
Monday, January 6, 2025

These minutes are as recorded by the City Administrator/Clerk and are subject to Council approval at the next regular Council meeting.

The City Council of Lake City, Iowa met in regular session at 6:00pm with Mayor Schleisman presiding. The following Council members were present: Wilson, Daniel, Gorden, Bruns, and Vogt (remotely). Also in attendance were City Administrator Matthews, Public Works Director Janssen, Community Building Manager Streeter-Halvorsen (remotely), Acting Chief of Police Hale, and Virginia Sheffield and Launa Hucka with the Community Building Advisory Committee. City Attorney Lauver was absent.

Mayor Schleisman called the meeting to order and the pledge of allegiance was said.

A member of Council requested that CA Matthews bring the necessary paperwork to appoint new board members and approve existing boards.

Consent Agenda: Wilson motioned to approve consent agenda consisting of the following:

- a. Agenda
- b. Minutes: From the December 18, 2024 Regular Meeting
- c. Summary List of Claims

Seconded by Gorden. All Ayes. Nays-None. MC.

Public Hearing:

None Scheduled.

Citizens to Address the Council: Virginia address Council and praised the Lake City Police Department and noted they were outstanding, so respectful, kind, and gentle when responding to a medical emergency involving her husband.

Guest Business: There was no guest business.

Council Agenda:

- a. **Discussion: Review Community Building Rental Rates with Advisory Board**

Council reviewed Community Building data with Hannah and the Advisory Committee and engaged in a conversation about pricing, the public's feedback, and upcoming events at the Building. Mayor Schleisman commended Hannah for doing a good job at managing the Community Building. Council agreed to review CB pricing in July.

- b. **Discussion: Consider the Graphic Advocate's Request and the Phoenix's Request to be designated as the official newspaper of the City of Lake City for 2025.**

CA Matthews explained he had received a request from both newspapers to be designated as the official newspaper of the City of Lake City for 2025. Council discussed the requests and directed

CA Matthews to bring a Resolution designating the Phoenix for 2025 for their consideration at the next Council Meeting.

c. Discussion: Branding, Colors, Logo Design Part III

Council reviewed the logos presented and indicated support for the following logos:



Daniel then motioned to approve those for official use within the City. Seconded by Bruns. All Ayes. Nays-none. MC.

d. Discussion: Lake City Citizen Award Part III

Council reviewed the options and approved the following designs:



THANK A CITIZEN AWARD NOMINATION FORM

Name of nominee: _____

Share the story of why they are so deserving:

Your name: _____

Phone number (or preferred contact): _____

CITY OF LAKE CITY, IOWA **EVERYTHING BUT A LAKE**

105 N CENTER ST LAKE CITY, IA 51449 LAKECITYIOWA.COM (712) 640-6401

MAYOR | MIKE SCHLESMAN

COUNCIL MEMBERS | SCOTT BRUNS, JESS DANIEL, NICK GORDEN, LEE VOOT, ADAM WILSON

CITY ADMINISTRATOR | JACOB MATTHEWS **CHIEF OF POLICE** | DAN SCHAEFFER **FIRE CHIEF** | LYNN BOYD

PUBLIC WORKS DIRECTOR | ZACH JANSSEN **CITY ATTORNEY** | MARY LAUVER **CITY TREASURER** | JACKIE SCHRAD

COUNCIL MEETS THE 1ST & 3RD MONDAY EACH MONTH AT 6:00 PM

Council directed CA Matthews to create an article/PR explaining that the purpose of the award is to give Lake City Citizens a formal way to nominate a deserving person for consideration of formal recognition by the Mayor and City Council of the City of Lake City. The method by which they can accomplish this nomination for consideration is by sharing a story via the nomination form of the positive action and results that someone achieved that contributed to our community. Council directed CA Matthews to have the forms available up front. CA Matthews indicated that by including this type of information in the minutes may help spread awareness of it.

e. Discussion: Banner Design Part III

Council reviewed the 3 banner designs and indicated support for them. Council directed CA Matthews to have the banners printed to scale and have them ready at the next Council meeting.

f. Discussion: Michigan and Jefferson Stop Sign Part III

Acting Chief of Police Hale indicated there were numerous accidents at this location and the data showed this was the case for many years. He also reported that he had witnessed many close calls at that location where people slammed on their brakes to avoid an accident. Council discussed the matter and agreed that it would be appropriate to proceed with the Ordinance necessary to convert the yield signs into stop signs at that intersection.

g. End of Year Police Report

Acting Chief of Police Hale provided a year end report to Council.

- h. **Closed Session: Pursuant to Iowa Code 21.5: To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.**

At 6:27pm Bruns made a motion to go into closed session for the above stated reason. Seconded by Vogt. Roll Call Vote: Ayes: Vogt, Bruns, Gorden, Daniel, Wilson. All Ayes. Nays-None. MC.

At 7:18pm Daniel made a motion to return to open session. Seconded by Vogt. Ayes: Vogt, Bruns, Gorden, Daniel, Wilson. All Ayes. Nays-None. MC.

Department Head Council Updates: Public Works Director Janssen made a suggestion on how the snow ordinance could be updated. Council agreed. CA Matthews said he would draft a new ordinance.

Mayor Discussion/Action Items:

Mayor Schleisman declared that for the year 2025 Councilperson Daniel would be the Mayor Pro Tempore.

Council requested the updated 5-year plan for the Community Building. CA Matthews indicated he would request it from the Advisory Board. Council directed CA Matthews to e-mail comp, sick, and vacation banks for all employees and send the policy regarding those banks.

Discussion was held on a variety of other topics. No formal action was taken.

Adjourn: With no further business, Bruns motioned to adjourn the meeting. Seconded by Wilson. All Ayes. Nays-None. MC. The meeting adjourned at 8:42pm. The next scheduled regular meeting of Council will be Monday January 20, 2025 at 6pm.

Mike Schleisman, Mayor

Jacob Matthews, City Administrator/Clerk

Claims Report		12/14/2024 To 01/02/2025
Vendor Name	References	Vendor Total
LEVI ELLIS	FALL/SPRING CLEANUP	\$85.00
CALHOUN CO. PHOENIX	LEGALS	\$369.43
CRUZ ELECTRIC	ELECTRIC UPDATE	\$19,183.50
IOWA DNR	WA DIST 1-DS	\$40.00
U.S. POSTAL SERVICE	BILL POSTAGE	\$273.18
SECURE SHRED SOLUTIONS LLC	SHREDDING	\$46.00
CENTER POINT LARGE PRINT	LIBRARY MATERIALS	\$204.66
AXON ENTERPRISE, INC.	POLICE EQUIPMENT	\$2,851.74
FINLEY, NEAL	YARD WASTE	\$650.00

LAKE CITY FOOD CENTER	WATER	\$5.99
LAKE CITY HARDWARE, INC.	MONTHLY EXPENSES	\$289.66
ZACH JANSSEN	REIMBURSE FOR MEAL	\$40.25
HY-VEE	MEALS-POLICE TRAINING-ASIA	\$2,904.50
ELM GROVE TOWNSHIP	FIRE EQUIPMENT RENTAL	\$1.00
VESTIS	RUGS & CMB TABLECLOTHS	\$132.70
VISA	MONTHLY EXPENSES	\$867.85
NEBRASKA FURNITURE MART	CMB SUPPLIES	\$2,999.48
DON'S PEST CONTROL	PEST CONTROL	\$50.00
ACCO UNLIMITED CORP	LIQUID CHLORINATION	\$458.00
DANNETTE ELLIS	CLEANING SERVICES	\$990.00
ACCESS SYSTEMS LEASING	COPIER LEASES	\$598.52
IMWCA	WORKER'S COMP	\$1,021.00
WELLMARK	HEALTH INSURANCE	\$19,363.49
MORROW'S STANDARD SERVICE	MONTHLY EXPENSES	\$97.15
JACK'S UNIFORMS & EQUIPMENT	POLICE UNIFORM	\$325.00
PEPSI	CMB SUPPLIES	\$59.16
JODY WINDSCHITL	CMB PAINTING	\$990.00
DSG - DAKOTA SUPPLY GROUP	WATER SUPPLIES	\$2,888.42
LAKE VIEW RESORT	CMB ADVERTISING	\$123.50
CARROLL CO. SOLID WASTE	RECYCLE FEES	\$119.50
ADVANCED COMMUNICATION SERVICE	TECH SERVICES	\$489.50
JACKSON TOWNSHIP	FIRE EQUIPMENT RENTAL	\$1.00
LAKE CREEK TOWNSHIP	FIRE EQUIPMENT RENTAL	\$1.00
CALHOUN TOWNSHIP	FIRE EQUIPMENT RENTAL	\$1.00
CALHOUN CO. ENGINEER'S OFFC	SALT/SAND MIX	\$225.00
HILDRETH COMPANY, INC.	JET POOL	\$300.00
MICHELLE JOHNSON	CLEANING SERVICES	\$75.00
DREES CO.	SHOP HEATER REPAIR	\$752.24
BAKER & TAYLOR	LIBRARY MATERIALS	\$482.94
M&S DAISY HAULING	GARBAGE	\$10,914.00
PAYROLL		\$26,777.57
EFTPS		\$7,022.52
IPERS		\$4,839.56
STATE TAX		\$955.63
Total		\$110,865.64